

## **SCHEDULE FOR 2010 DIOCESAN BUDGET**

- Budget request forms mailed to each parish advising the apportionment for the 2010 Budget and how it was calculated as well as data on the 2008 Budget Pledge 9/4/2009
- Personnel & Compensation Committee issues 2010 Salary range Guidelines. Finance Department issues estimated 2009 health insurance premiums. 9/18/2009
- Parish pledge for 2010 returned to Diocese – either the Vestry approved pledge or if not available an estimate of the pledge. 10/16/2009
- Diocesan Finance Department meets to consolidate the budget data. Missing/incomplete data are identified and steps outline to obtain it for the preliminary budget. 10/28/2009
- Diocesan Council reviews the Preliminary 2010 Budget and recommends it be presented to Regional Convocations. 11/17/2009
- Copies of the Preliminary 2010 Budget sent to parishes for review prior to Convocation meetings. 11/20/2009
- Regional Convocation meeting review the Preliminary 2010 Budget. Delegates, Parish Treasurer, Finance Committee Chair, Senior Warden and others involved with Parish budget process should attend this meeting. 12/1,2,3/2009
- All Vestry approve pledges are to the Diocese. Any pledge that is less than 100% should also include a statement why the full apportionment was not pledged. 12/31/2009
- Diocesan Finance Department meets to “balance” the 2010 budget based on final pledges from all of the parishes. 1/6/2009

- Diocesan Council review the Final 2010 Budget and recommends it be presented to the Regional Convocations. 1/19/2010
- Copies of the Final 2010 Budget sent to parishes for review prior to the Convocation Meeting. 1/22/2010
- Regional Convocation meetings to review the Final 2010 Budget. 2/2,3,4/2010
- Final 2010 Budget presented to Convention for approval. 2/26,27/2010