

APPLICATION
Sabbatical and Advanced Degree/Certification Fund

Commission on Ministry
The Rev. Dr. Samuel Hartman, Chair
315 S. Main Street
North East, MD 21901 (410) 287-5522 Frsam@stmaryanne.org

Name _____

Address _____

Phone and email _____

Parish (name and location) _____

Date of application _____

Please describe below the details of the sabbatical or advanced degree/certification program for which the grant funds are requested and how this program will enhance your ministry. Be sure to include a brief description of the program, the date when the program will take place, a summary of the basic elements of the program, and the total cost of the program. You may wish to attach further relevant information, but please write a summary below.

Amount Requested \$ _____

1. The purpose of the grants for sabbatical and advanced degree/certification is to provide financial assistance to clergy who wish to expand their theological education in order to benefit the parish they serve or the Diocese of Easton. Please refer to the diocesan sabbatical policy for further detailed information.
2. Grants will normally fund one third of the total cost of the program. There may be exceptions. (Please see sabbatical policy of the Diocese of Easton.)
3. No cleric shall receive more than one (1) grant in any calendar year.
4. Applications for funding must be on an official form and approved by the COM at its monthly meeting.
5. COM will notify applicants of approval and certify payment via the diocesan Administrator of Finances. (410) 822-1919 x103

Upon approval, this application will be filed in the office of the Bishop of Easton.
Adopted by COM, April 5, 2005